

# MOOR MONKTON PARISH COUNCIL

## Minutes of the Parish Council Meeting

held at 7.30pm in the School Room, Moor Monkton  
on Wednesday 16<sup>th</sup> January 2019

- Present:** Cllr Ann Johnson (Chairman), Cllr Peter Gibbs, Cllr. Jacqueline Duncan, Lynne Tomlinson (Clerk) and 7 Members of Public (Apologies Cllr Paraskos)
- 19.001 To receive declarations of disclosable pecuniary interest (not previously declared) on any matter of business.**  
None declared.
- 19.002 To receive apologies and approve reasons for absence.**  
Apologies for absence were received from Cllr. Warren Philliskirk and approved.
- 19.003 To approve the Minutes of the Parish Council Meeting held on 28<sup>th</sup> November 2018.**  
The Minutes of the Meeting held on 28<sup>th</sup> November 2018 having been circulated prior to the meeting, were approved and signed.
- 19.004 Public Participation**  
Open to all present after each Agenda item
- 19.005 Planning Applications**  
No new updates on previous planning applications.  
**Application No.** 18/05003/CLOPUD  
**Location:** Sunnybank House, Church Lane, Moor Monkton YO26 8JA  
**Certificate of Lawfulness for the erection of front porch: alterations to existing lean-to roof; alterations to fenestration and internal alterations.**  
Plans were available to view. Further to Harrogate Borough Council no longer providing paper copies of planning applications, alternative arrangements need to be made.
- 19.006 Finance**
  - **Latest Financial Statement**
  - **HSBC Current Statement**

The Clerk gave a Financial Report supported by the HSBC Bank Statements  
Current Account: £ 429.53  
Deposit Account: £8677.29  
**Invoices for Payment**
  - Clerk's Wages (December/January) £214.78
  - Clerk's Expenses £ 21.59Items for payment were duly authorised.
- 19.007 To report on progress with Highways on various issues:**
  - **18.087 Copies of the Definitive Footpath Map of Moor Monkton**  
Cllr. Duncan reported that 3 x A3 copies have been obtained but due to the enlargement of the map, a footpath had been left off, so a reduced size copy had also been made to include the footpath.

- Cllr Duncan also reported that there were no copyright issues as they were not Ordnance Survey maps.
- **18.087 Improvements to poor road conditions**  
Temporary repairs have been carried out on the road surfaces, more work is required and Highways are aware of this.
- **18.087 Bus Shelter Restoration progress**  
Cllr Paraskos was following up on this to see if a claim can be made on the person's insurance, who caused the damage. (*Cllr Paraskos was not available to give an update*).

**19.008 To report on Correspondence received by the Clerk.**

- YLCA – Nalc Chief Executive's Bulletin
- YLCA -Advice Note - 12 Committees of the Council
- HBC – Resident's News
- Rural Services Network – December Bulletin
- Ian Pickering re Relocating the Apple Juicing Equipment
- Kathryn Wright – Defibrillator Problems
- Jane & John Riley – New email address and difficulty opening my emails
- David Clothier – HBC re: paperless Planning Applications
- Rural Services Network – January 2019 Edition

It was noted that all relevant correspondence received since the last meeting and listed above, had already been circulated to the Councillors.

It was noted that a copy of the correspondence received from HBC (15/1/2019), regarding Harrogate District Community Infrastructure Levy was given to those Councillors present.

**19.009 To Receive District Councillors Comments**

None Present.

**19.010 To consider issues relating to the provision of the Defibrillator**

Trevor Woodward reported that there had been a change in personnel regarding the repair of the Defibrillator and he had experienced difficulty in getting an update on the latest position. Cllr Gibbs took the relevant correspondence and will follow up on this. (*Action. Cllr Gibbs*)

**19.011 To Report on any Neighbourhood Watch issues.**

Mr Michael Wilson sent his apologies. He had previously stated that there were no current issues other than being aware of bogus telephone calls.

**19.012 To consider Minor Matters.**

- **Clerk's Contract Review** – (*Action: Cllr Gibbs / Cllr Johnson*)
- **Moor Monkton "No Cold Calling" Status** – Cllr Gibbs reported that a No Cold Calling pack should be received by the end of February, which will include signs informing people of the status, for the A59 / Red House Lane / Main Street.
- **Fly Tipping in the Area** – Fly tipping in Marston Lane was reported by the Clerk to HBC and the offending items were speedily removed.
- **A Representative from MMPC should attend the YLCA meetings.**  
(*Action: Shared attendance by Cllr Duncan And Cllr Sharp when able*)  
(YLCA's meeting dates previously circulated)
- **Insurance cover for those working on Parish Council land.**

The Clerk reported that she had checked the Insurance Policy and Volunteers working on Parish Council Land are covered.

- **Possible need for software to enable the laptop to be connected to the projector in the School Room, to enable viewing of Planning Applications electronically.**

This is not required as equipment is already in place at the School Room which will suffice. Due to the School Room not having Wifi – it is necessary to download the Planning Applications from HBC website prior to the meetings.

**19.013 To consider items for the next Agenda**

- To appoint another Auditor

**10.014 To agree the date for the next Parish Council Meeting**

It was agreed that the next Parish Council meeting would be held on Wednesday 20<sup>th</sup> March 2019 at 7.30pm in School Room.

There being no further business the meeting was formally closed at 8.30pm

***Lynne Tomlinson Parish Clerk***  
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